

## Charities Management Programs

It is one of the MAS's products Egyptian; it's one of the companies specializing in the software industry in the Arab world. It integrated and coherent system works through the windows environment "Windows 95, 98, NT, 2000" Includes several sub-programs are as follows:

1. Management program donors.
2. Subscriber management program.
3. Project Management Software seasonal.
4. Marriage Fund subsidy program.
5. Social Research Program.
6. Incoming and outgoing program.

And each program can be used separate from others or all programs combined. It provides a wide range of reports that serve small and large enterprises and contribute effectively to the achievement of full mechanization of all aspects of art and works on applied efficiently and accurately and provides new directions to accommodate current and future requirements for charities.

The company was keen to reflect its new elements of quality set by the international standards by using the latest information technology in the field of the interaction with User which helps the user ease of use and efficiency of processing and modification.

The system consists of a set of integrated programs that work together or separate.

The system in the new look is open to architectural technical requirements imposed by the next stage and ensure efficient work on a server networks beneficiary (Client / Server).

The following are the general characteristics of the charities program:

- Working in a windows environment" 95, 98, 2000, NT "and dealing through the drop-down menus or icons with multitasking operating.
- System configuration by the user through the choice of many of the details with the ease of processing on individual accounts or networks.
- Availability of immediate assistance and full correlation between all the program's services without the need to repeat the introduction of any statement again.
- Print reports on different media - on the screen - on the printer - or can be saved in a file online.
- Dealing with all types of printers is compatible with Windows environment.
- Internal maintenance of data and multiple levels of confidentiality to secure data system.

## Donors Management program

This program is concerned with following the movement of the donations received by the institution or the terms of Charity addresses, telephone and correspondence between the Charity and the donor and the amounts of each donor.

This program includes three menus are:-

- 1- Basic data.
- 2- Actions.
- 3- Reports.

Basic Data screen is concerned with inserting all donors' data such as Name - number - address - phone - to last all data donors. The Actions screen pursues the types of donations

and follow-up vouchers for each donor and the amount donated.

Then comes the final stage in a donor management program reviewing reports which were made by donors and include all of the data for each donor and also Actions reports. It is divided into:

- 1- Detailed traffic reports: Through which a review of all the Actions that have been made by each donor in details separately.
- 2- Total traffic reports: through which a review of Actions that are made to all donors.

## Subscriber Management Program

These programs is concerned with recording and following the movement of the participants and beneficiaries of association Services and follows the movement of subscription money amounts and the amounts paid and remaining on the subscriber and payment dates and the dates of the remaining funds.

This program includes three menus are:

- 1- Basic data.
  - 2- Action.
  - 3- Reports.
- The basic data screen follows all subscriber data such as name - ID - subscription amount - paid - remaining - to last all subscriber data.
  - The action screen follows-up to the renewal of subscriptions and the money amounts of subscription renewal
  - Then a menu of reports which reviews of all the basic data of subscribers and also all actions made with the participants, including general and detailed.

## Seasonal Project Management Program

This program follows projects being carried out by charities and these projects are Seasonal, such as:

- 1- Iftaar project.
- 2- Winter Livery Project.
- 3- School bag project.

This program includes three menus:

- 1- Basic data.

- 2- Actions.
- 3- Reports.

- In the basic data menu is facility data recording - projects - schools – Delegates beneficiaries.
- The action screen in the foundation pursues all the data for the project implementation and follow-up actors, and the number of units executed the price of each unit and calculate the total amount.
- Finally reports stage and follow-up data reports beneficiaries - schools - the implementing agencies and traffic reports and through which a review of all reports for projects executed or are still under implementation and follow-up of spent on each project

## Marriage Fund Program

This program follows all the movements of marriage benefits that take place between the Charity and among the beneficiaries and follow up on the type of assistance and mutual funds between the Charity and the beneficiaries.

This program includes three menus are:

- 1- Basic data.
- 2- Actions.
- 3- Reports.

- In the menu of basic data logging and tracking all types of assistance and payment methods and follow-up of beneficiaries of subsidies to all their data.
- The action menu follows the movements of exchange and arrested with the beneficiaries of subsidies.
- Comes next the reports where it is reviewing reports of types of aid and payment methods and data of beneficiaries and also reports that have been on the movement of exchange and arrested beneficiary can be a total review of reports and detailed.

## Social Research Management Program

The social research management program work on large-scale studies on all applicants for aid and crop up all requests by several researchers and a report that is then taking the opinion of the Board of Directors before agreeing to aid.

This program includes three menus are:

- 1- Basic data.
  - 2- Action.
  - 3- Reports.
- The Menu of basic data follows-up data from the facility, researchers and applicants and the types of aid.
  - The menu of the action is the registration and follow-up saw the researcher and the Governing Council considered the case of exchange.
  - With specialized menu of reports to review all the results that have been in this program and include:
    1. Reports types of assistance.
    2. Advanced data reports.
    3. Researchers saw reports.
    4. Saw the board of management reports.
    5. Reports tracking the status of exchange.

## Import and Export Management Program

The program management of import and export what can happen to the institution or the charity and all that is issued to any other.

This program includes two menus:-

1. Basic data.
2. Action.
3. Reports.

Menu of basic data include data established and issued statements and data contained where it is up side of the subject, and the attachments and the recipient and also in the case of the resources are up all this data movement.

After that is reviewing the reports Inbound and outbound consisting of:

1. Reports contained.
2. Reports issued.